



SAGE ACCPAC ERP 500

General Ledger Budget Macro Import / Export Tool

Integrated Solutions for Business Success

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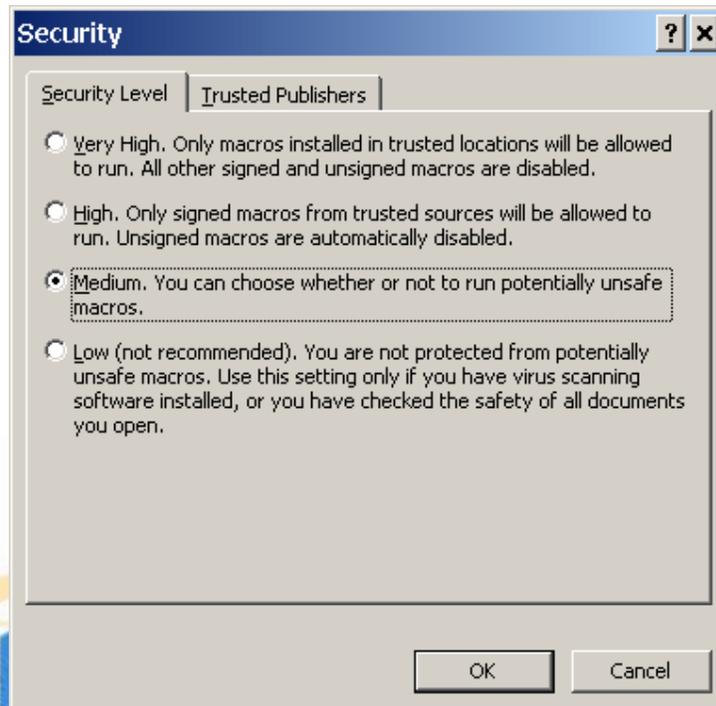
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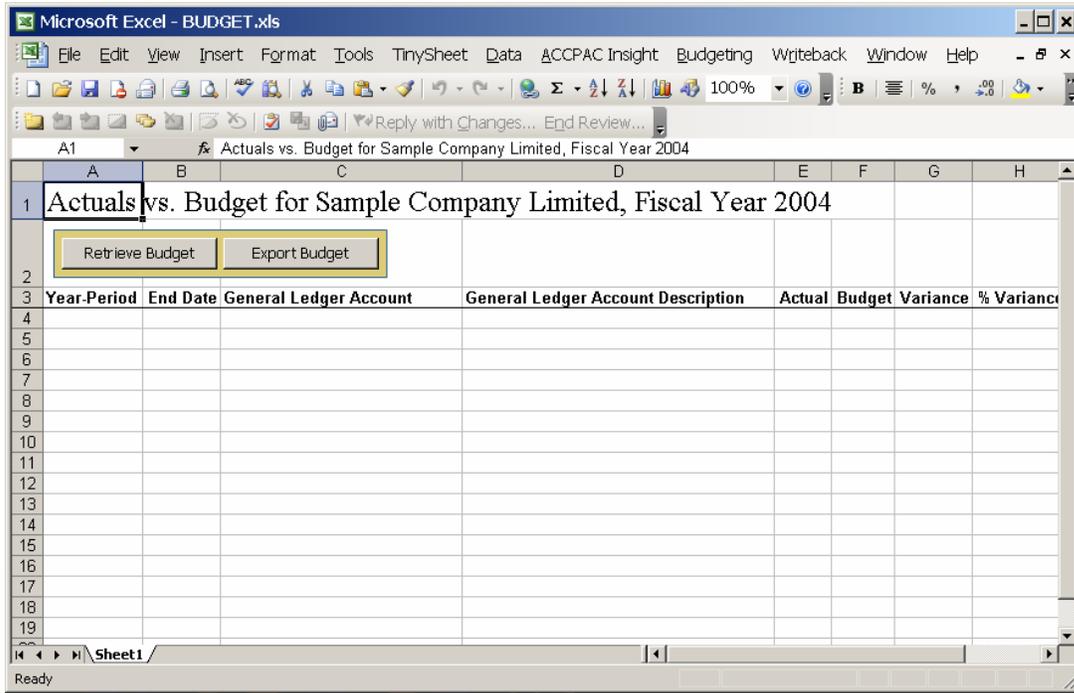
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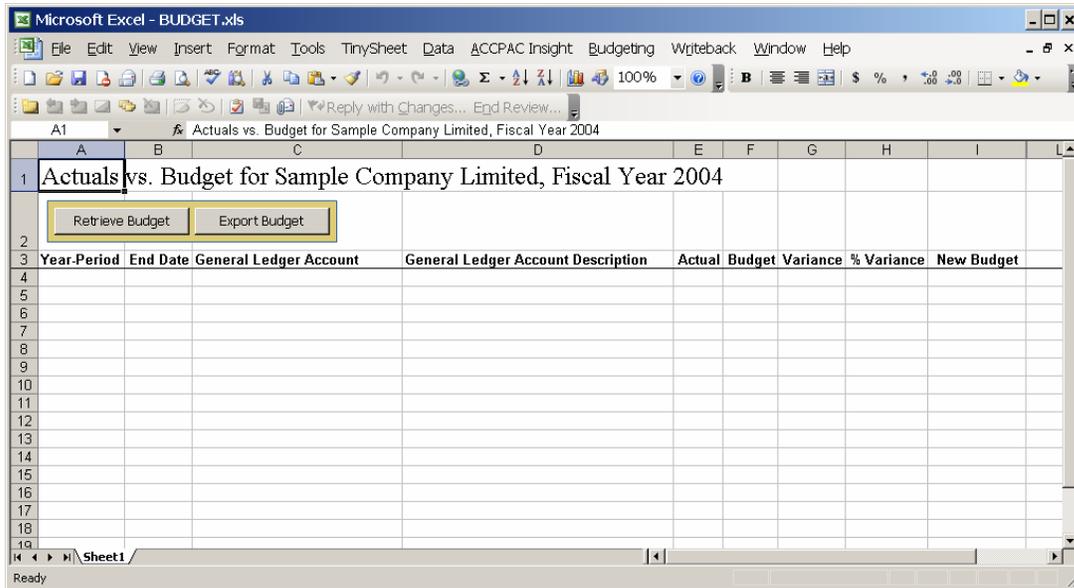
Be sure that your Excel settings for macro security are set to medium. Check within Excel by navigating to Tools | Macro | Security to see an image similar to the one below.



Alternatively, you may add the publisher to the Trusted Publishers on the second tab.

Open BUDGET.XLS in your shared Accpac\MACROS directory.

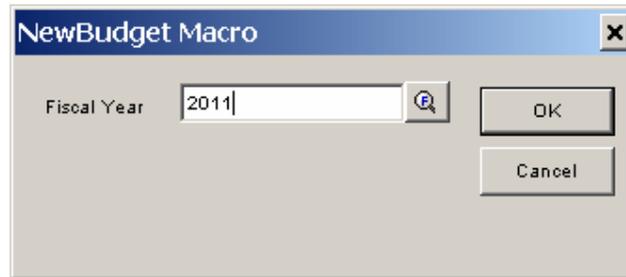




Update the amounts in the "New Budget" column as appropriate, with formulas, amounts, etc.



Now, click on the "Export Budget" button and the following screen will appear:



Change the Fiscal Year as appropriate. Click "OK" when finished.

Note that if you choose a fiscal year which has not been generated within Fiscal Calendar, you will see an error message like the following message.



Add the fiscal year to Fiscal Calendar in Common Services if you see this message, then retry the Export process. You can add the fiscal year and immediately retry this operation without closing the Excel windows.

When the process is completed, the following message will appear:



Now, when you open Budget Maintenance in G/L Accounts and navigate to an account updated with the budget macro, you'll see information in the budget column as shown below.

The screenshot shows the 'SAMLTD - G/L Budget Maintenance' window. At the top, the account is '4000' and the budget set is '1'. The year is '2011' and the currency is 'CAD'. The budget method is 'Fixed Amount'.

Period	End Date	Budget Amount [CAD]	Inquiry Amount [CAD]
1	1/31/2011	-345,000.00	0.00
2	2/28/2011	-345,000.00	0.00
3	3/31/2011	-345,000.00	0.00
4	4/30/2011	-460,000.00	0.00
5	5/31/2011	-460,000.00	0.00
6	6/30/2011	-460,000.00	0.00
7	7/31/2011	-460,000.00	0.00
8	8/31/2011	-460,000.00	0.00
9	9/30/2011	-575,000.00	0.00
10	10/31/2011	-575,000.00	0.00
11	11/30/2011	-690,000.00	0.00
12	12/31/2011	-805,000.00	0.00
Totals		-5,980,000.00	0.00

The 'Budget Method' section on the right shows 'Fixed Amount' selected, with a value of '0.00' in the input field. The 'Fiscal Set Lookup' section at the bottom shows 'Actuals' for the year '2006'.

Note that this macro updates Budget Set 1.